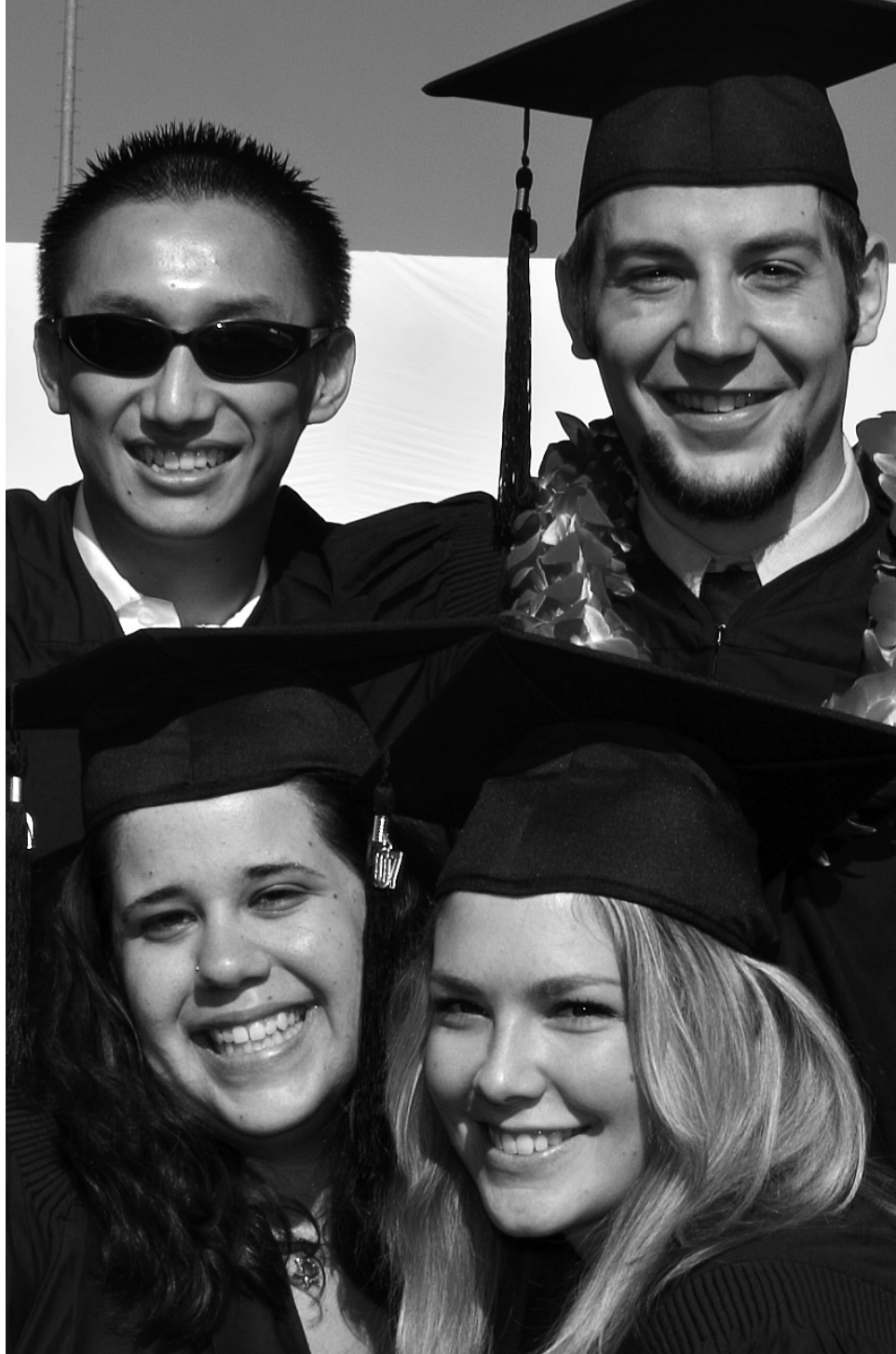


ACADEMIC ADVISING AND STUDENT SERVICES



1993 The Cross Cultural Center opens.

1970 1990

1973 The First Resort—a student staffed, peer advising center—and the Womens Center open.



ACADEMIC ADVISING

UC Davis offers many different types of academic advising to help you get the most from your education. College advisers can assist you in meeting degree requirements and taking maximum advantage of the resources available at the university. A conference at least once a quarter with your faculty or staff adviser is especially desirable during your first year and during your final quarters preceding graduation.

COLLEGE ADVISING

College of Agricultural and Environmental Sciences

Office of the Dean
150 Mrak Hall
(530) 752-0108; <http://www.caes.ucdavis.edu>

In the dean's office you will find:

- Staff advisers who can help with university and college rules, regulations and policies and procedures that affect students.
- Academic advising; in-depth advice regarding probation/dismissal status, admission to the college, readmission, second bachelor's, and limited and regular status.
- Advice and action on petitions.
- Other services including college English requirement check, release of holds on registration packets and final evaluation for graduation.

Associate Dean of Undergraduate Academic Programs

Diane Ullman, Associate Dean
150 Mrak Hall
(530) 752-0108

The college has an associate dean of undergraduate academic programs and advising staff who welcome the opportunity to become acquainted and to talk with individual students. They can also help you with academic problems if you are placed on probation or subject to dismissal.

Faculty Advisers/Staff Advisers. You will be assigned a faculty adviser to help you plan a program that corresponds to your individual educational interests. The master advisers coordinate advising within a major. Staff advisers in the department can advise you on courses, specific requirements of majors and career opportunities. You are strongly urged to consult with your faculty adviser or staff adviser each quarter before selecting your courses.

As educational objectives evolve, you may, in consultation with the master adviser for your major, choose a new faculty adviser whose area of expertise corresponds more directly to your specific objectives.

Undeclared/Exploratory Program (non-degree program)

150 Mrak Hall
(530) 752-0610

Are you unsure what major you really want to pursue? If so, you may want to register in the Undeclared/Exploratory Program. With the help of staff in the dean's office and the major advisers, you can explore specialized options, develop your decision-making abilities and select the major best suited to your needs. For registration purposes, indicate "Undeclared/Exploratory" on your admissions materials. You must declare a major before you complete 90 units; see [Declaration of Major, on page 69](#), in the [Academic Information](#) chapter.

College of Biological Sciences

Dean's Office
202 Life Sciences
(530) 752-0410; <http://biosci.ucdavis.edu/>

The Associate Dean and staff in the Dean's office offer complete academic advising services for students working on a major administered by the College of Biological Sciences. We advise on college and university requirements, policies, and procedures, including PELP, withdrawal, readmission, change of major or college, multiple majors and late actions. We evaluate transfer work, discuss petitions for variance and provide degree checks for graduation purposes.

The office is also responsible for the academic progress of all students majoring in the college. If you have any problems (personal, medical, financial) that are affecting your academic performance, or if you are on academic probation, we invite you to make an appointment to see one of the advisers in the Dean's office.

Advising for the Major. Students who declare or intend to declare majors in Biochemistry and Molecular Biology; Cell Biology; Evolution, Ecology and Biodiversity; Exercise Biology; Genetics; Microbiology; Neurobiology, Physiology, and Behavior; or Plant Biology should contact the specific department office for academic advising services, where both faculty and staff advisers are available.

Students who declare or intend to declare a major in Biological Sciences or students who are in the Undeclared-Life Sciences program should consult with the staff in the Dean's office for program planning and major requirements.

Peer Advisers. Peer advisers are available in each department office. Biological Sciences houses its peer advisers in the Dean's Office.

College of Engineering

Undergraduate Advising Office
1050 Kemper Hall
(530) 752-1979

Information and assistance on academic, career and personal matters is available in the Undergraduate Advising Office, either through direct assistance from one of the staff advisers or through referral to other offices on campus. The Undergraduate Advising Office handles student petitions, transfer evaluation, articulation and degree certifications.

Advising. Before you register for courses for your first quarter, you should consult with your departmental staff adviser, whose name and office hours you can obtain at the department office. The departmental staff adviser is aware of the requirements for your major and can assist you with planning your program.

Mandatory Advising. The College has implemented a mandatory advising system that is enforced through the online registration system. You are required to meet with your adviser once a year, during a specific quarter, which is determined by the first letter of your last name (A-G = Fall; H-N = Winter; O-Z = Spring). Students are notified of the hold by checking SISWEB at the time of registration. If you fail to clear your hold during your specified period, you may be unable to make changes to your current registration and to register for future quarters. If you meet with your adviser during this quarter and have your hold released, there should be no difficulties with subsequent registration. You have approximately four months to clear an advising hold. For more informa-

tion on mandatory advising, call the Undergraduate Advising office at (530) 752-1979.

Peer Advisers. A well-developed peer advising system complements faculty and staff advising. Peer advisers are available in 1050 Kemper Hall. They are also available during designated hours in the residence halls. To speak with a peer adviser, call the Undergraduate Advising Office at (530) 752-0553.

College of Letters and Science

Office of the Deans/Undergraduate Education and Advising Office
200 Social Sciences and Humanities Building
(530) 752-0392; <http://www.ls.ucdavis.edu/Students>

The deans and staff in the Undergraduate Education and Advising Office can help you with issues relating to your academic goals and experiences. You can consult the Advising Office on matters such as program planning, selection of a major, exceptions to regulations and academic enrichment opportunities. To find answers to your questions and other useful information, including contact information and how to arrange to meet with an adviser, see <http://www.ls.ucdavis.edu/Students>.

The Undergraduate Education and Advising Office also provides a number of additional services:

- Determines how your transfer credits from other institutions apply towards completion of breadth and unit requirements for the bachelor's degree. Applicability of transfer credit toward the major is determined by your major faculty adviser.
- Provides degree checks to identify remaining college requirements and certifies graduation.
- Acts on petitions requiring the dean's approval.
- Reviews the records of students who are subject to disqualification and determines whether such students may continue at UC Davis.

Advisers. All new students who have selected a major will be assigned an adviser within that major department. New students should contact their department or program office during the first quarter of residence on the UC Davis campus to meet with their adviser. If your adviser is not available when you need assistance, or if you wish to consult an adviser in a major program other than the one represented by your assigned adviser, contact the department or program office for help.

New students are encouraged to see their faculty adviser at least once every quarter during their first year on campus to discuss their educational goals, course program and progress.

Continuing students who have completed three quarters in residence in the college should consult with an adviser at certain important checkpoint stages in their academic careers. You are urged, however, to maintain regular contact with an adviser in your major to avoid program errors that may delay graduation. Seniors should maintain close contact with their advisers to ensure that they are meeting the major requirements.

Academic Options Program. Students who have not yet selected a major are automatically placed in the L&S Academic Options Program which provides academic advising to lower division students. Residence Hall Advising Team sites are located in on-campus residence hall areas. Each site is staffed by a team of L&S Peer Advisers who will be available to Academic Options Program students living in that residence hall complex. Through individual advising, group sessions, and programs, this team will work with you over the next several quarters. They will help you with your academic planning, ensuring progress toward your educational goals and satisfaction of degree requirements. They also can assist you in exploring your options before you select your major.

L&S Academic Options Program students not living in a university residence hall complex will receive academic advising from the L&S Undergraduate Education and Advising Office. Advisers there also are available to provide academic assistance to all students in the College of Letters and Science.

Advising Checkpoints. You should consult with your faculty adviser at two, possibly three, critical stages in your academic career:

- Before you complete 90 units of degree credit, including transfer work, you must develop in consultation with your faculty adviser, a proposal for a quarter-by-quarter program of courses showing how you will meet your educational goals and graduation requirements. You must also have declared a major by this time. Filing this plan with your adviser does not preclude subsequent modifications of the plan or a change of major.
- When you complete 135 units of degree credit, including transfer work, you may pick up Degree Check materials from the Letters and Science Advising Office and consult your adviser concerning course selection and satisfaction of requirements in the major.
- Before you complete 195 units of degree credit, including transfer work, you must develop in consultation with your faculty adviser, a firm study plan in the form of a quarter-by-quarter program that will satisfy all remaining degree requirements as expeditiously as possible. This plan will be filed with your adviser. If the plan indicates that you will have to register beyond the 225-unit limit in order to meet degree requirements, you must contact the Undergraduate Education and Advising Office immediately. Exceptions to the 225-unit limit are granted by the dean only rarely. Typically, approval is granted only to allow completion of *minimum* degree requirements.

If you have not met with your faculty adviser before these established checkpoints, a hold may be placed on your registration as a reminder.

Peer Advisers. Student-to-student advising is an important part of the university advising services. The College of Letters and Science deans' office peer advisers are available in the Undergraduate Education and Advising office, in 200 Social Sciences and Humanities Building, and on a weekly basis in the campus residence halls to talk with students about their academic concerns.

ADVISING SERVICES**South Hall**

1st floor, South Hall
(530) 752-3000; <http://advisingervices.ucdavis.edu>

Academic Peer Advising (530) 752-9201, places Peer Advisors in over 70 departments and Dean's offices to help students find the answers to their questions about major requirements, courses and university regulations. The Academic Peer Advisor complements faculty advising by providing a student perspective. The Academic Peer Advising staff is trained to provide information and assistance about graduate schools, career opportunities and college requirements.

Career and Graduate Study Resource Center (530) 754-6028, is an extensive reference library co-managed by Advising Services and the Internship and Career Center. Resources include numerous graduate and professional school catalogs and program directories, admission test materials, fellowship directories and books and journals related to law, business, health careers and other fields. Also available are job listings, general career information materials and information about companies who recruit at UC Davis. Several personal computers are available to search the Internet for information on graduate and professional study and job opportunities.

Educational Opportunity Program (EOP) (530) 752-9711, offers an array of services to help students adapt both academically and socially to the University setting and successfully achieve their educational goals. EOP provides a caring and supportive environment for students to meet with peer and staff advisers and network with other students. Services include:

- Orientation and welcome activities
- Academic assistance
- Personal and social support
- Workshops
- Support network for former foster youth
- Tutoring and supplemental instruction through the Learning Skills Center
- Connection with campus resources and programs

Students interested in learning more about EOP may inquire at eop@ucdavis.edu or see <http://eop.ucdavis.edu>. The office is located in 106 South Hall, and visitors are always welcome. No appointment is necessary.

The EOP Guardian Scholars Program (GSP) provides academic and personal support to former foster youth, wards of the court and orphans. The program offers services to help students transition to the University and increase their potential to succeed. The staff adviser serves as the liaison between students and various campus units, providing assistance with academic planning, financial aid, housing and other campus resources. The Guardian Scholars office is located in 102 South Hall.

Mentorships for Undergraduate Research in Agriculture, Letters and Science (MURALS) is a pre-graduate opportunity program designed to enrich the research experience of students who are "situational disadvantaged" in their access to graduate school. The mission of MURALS is to encourage students to further their education beyond the baccalaureate degree. By working with a faculty mentor, students not only have an opportunity to participate in

academic research, but their experience may give them an incentive to pursue graduate work leading to a master's or doctoral degree. Students must be a junior or senior with a GPA of 3.000 and 90 units and meet additional eligibility requirements. For more information, please see the MURALS Web site at <http://murals.ucdavis.edu>.

The First Resort (530) 752-2807, thefirstresort@ucdavis.edu, has drop-in peer advising resources for all students to assist with registration procedures, course selection, choosing a major or other general advising questions. The student advisers can either answer your questions or put you in contact with others who can. The staff can give you advice and assistance from the point of view of someone who has "been there." Peer advisors from The First Resort are also part of an extensive network of academic support services available to first-year students living in the campus residence halls referred to as the "Residence Hall Advising Team." The First Resort maintains a referral service, a listing of courses of 1 to 3 units and other valuable resources. These peer advisors also serve as a First Resort for transfer students and can assist with transfer student services. If you have a problem, remember, start with The First Resort.

New Student & Orientation Services (530) 752-4443, orientation@ucdavis.edu, <http://orientation.ucdavis.edu>, assists new students and their families with the transition to UC Davis. Orientation includes assistance with academic advising, course registration, information for campus resources and social integration. The staff will introduce you to the campus environment, procedures and opportunities, and offers programs relevant to your changing needs. Your contribution to orientation programs, through ideas and assistance, is always welcome.

Pre-Graduate School Advising (530) 752-3000, assists students with the application process for Masters, Ph.D. or teaching credential programs. Staff members meet with students to discuss strategies on how to become a competitive applicant including GPA, test preparation, writing the statement of purpose, and obtaining strong letters of recommendation. Graduate School Information Day is held on campus each October to give students an opportunity to speak with representatives from Universities across the country in preparation for entrance to graduate school. This unit also coordinates the Undergraduate Research, Scholarship & Creative Activities Conference, an annual event open to all UC Davis undergraduate student researchers.

Transfer & Reentry Student Services (530) 752-2200, transferstudents@ucdavis.edu, helps students who have transferred from other institutions of higher education, coordinating transfer student matters among existing student services units to aid in an easy and smooth transfer to the university. It also sponsors special receptions and workshops for new transfers as well as monthly workshops called Transfer Tuesdays. Feel free to drop-in to talk with a transfer student Peer Advisor or call to make an appointment.

Reentry Student Services (530) 752-2005, reentry@ucdavis.edu, helps students who have returned to the university after several years of life and work experience. The office provides information, orientation and peer support, and provides referral assistance through the Reentry Resource Network. The office sponsors an annual Reentry Day for prospective reentry students.

Student Regent, (530) 752-3000, The UC Davis Student Regent campus Coordinator assists students with the application process for this prestigious appointment. The Student Regent is a position on the Board of UC Regents, which governs the University and is responsible for the financial management of the University, its investments, and its property holdings. The Regents preside over the appointment of the President of the University, the ten campus Chancellors, and the Officers of The Regents, among others. The selected candidate is appointed to serve a two-year term; in the first year, s/he will serve as “Student Regent-designate” and will participate in all Board and committee meetings, but without voting privileges. In the second year, s/he will serve as Student Regent and will participate as a full voting member of the Board. To apply you must be an undergraduate, graduate, or professional student at one of the University's ten campuses and be in good academic standing. The Student Regent will be reimbursed for expenses incurred for attendance at Board and committee meetings, and all mandatory University fees and tuition will be waived during the student's two-year term.

Veterans Affairs (530) 752-2020, assists veterans, dependents and reservists with a number of services, including certifying course attendance to the Department of Veterans Affairs, coordinating a tutorial assistance program, providing advice and support, and helping with educational fee waivers, work study and financial aid concerns. To initiate a benefit claim, write or drop by with your letter of admission.

South Silo

160 South Silo
(530) 752-4475; <http://advisingservices.ucdavis.edu>

Health Sciences Advising (530) 752-4475, offers individualized advice and information to students interested in admission to health profession schools (medical, dental, vet med, etc.) including prerequisite course planning, exam preparation, evaluation of competitiveness and assistance with all aspects of the application process such as writing the personal statement, getting good letters of recommendation, selecting schools/programs and strategies for becoming the most competitive applicant possible. In addition, Health Sciences Advising offers small group advising and informative workshops, and hosts visits from admissions officers from various health professions schools who do presentations at programs/panels and attend Graduate School Information Day. Informational handouts are available <http://advisingservices.ucdavis.edu> and the Professional Letter Service (PLS) provides a way for applicants to store and send letters of recommendation to health professions schools.

Pre-Law/MBA Advising (530) 752-4475, offers help with preparation and program planning for students interested in the legal profession or business fields. The staff and law student advisors also work with students on strategies on how to be a competitive applicant, test preparation, writing the personal statement and business essays, obtaining letters of recommendation and selecting schools. In addition to providing the annual Law School Information Day event where students have an opportunity to speak with law school admissions representatives from over sixty law schools around the United States, the service also conducts several useful information programs each quarter.

Student Disability Center (530) 752-3184 (voice) or (530) 752-6833 (TTY); <http://sdc.ucdavis.edu>, provides services to students with disabilities in accordance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act and state law. The

staff assists students with disabilities in identifying accommodations that will ensure the student has equal access to educational opportunities at UC Davis. Disability management counseling is also provided to address disability-related academic or personal concerns.

STUDENT CONDUCT AND GRIEVANCES

Student Judicial Affairs
3200 Dutton Hall
(530) 752-1128; <http://sja.ucdavis.edu>

The Office of Student Judicial Affairs (SJA) is charged with administering the student discipline system. SJA supports campus standards by resolving alleged violations of university policies or campus regulations. The office also assists in early resolution of student grievances and provides information and assistance about how to file formal complaints of alleged unfair policies or practices, arbitrary treatment, and prohibited discrimination or harassment (based on sex, race, religion, disability, etc.). The office can help with conflict resolution and provide interpretations of university policies and regulations.

Misconduct and Discipline

Students enrolling or seeking enrollment in the university have an obligation to act honestly, ethically and responsibly consistent with the university's function as an educational institution. As members of our academic community and of society at large, students have both rights and responsibilities and are expected to comply with the general law, University policies and campus regulations. Rules concerning student conduct, student organizations, use of university facilities and related matters are set forth in both university policies and campus regulations; they apply to on-campus and University-related conduct or activities, and also to certain off-campus behavior.

Standards for student conduct are included in the *UC Davis Code of Academic Conduct*, the *Student Organization Sourcebook*, the *Guide to Residence Hall Life* and the *University of California Policies Applying to Campus Activities, Organizations and Students*. The operation of the campus student disciplinary system is outlined in the publication, the *Administration of Student Discipline*. These policies and regulations are available on the Internet. For assistance, contact SJA.

Misconduct for which students are subject to discipline includes, but is not limited to, plagiarism, cheating, or other dishonest or unfair academic misconduct; furnishing false information to the university; sexual or other physical assault; threats of violence or conduct that threatens health and safety; misuse of university property or resources, including electronic communications; possession of weapons; harassment, including stalking and sexual harassment; forgery; theft; vandalism; possession, use, distribution or sale of drugs or alcohol that is illegal or against University policy; hazing; obstruction or disruption of university activities or functions; and alteration or misuse of university documents, records, keys or identification.

Disciplinary sanctions that may be imposed range from censure to dismissal from the university and may include restitution and/or assigned community service. Suspected violations of campus or university standards by individual students should be reported to the Office of Student Judicial Affairs. Suspected misconduct by registered student organizations should be reported to the Student Programs and Activities Center. If complaints cannot be resolved informally by agreement between Student Judicial Affairs, the accused student and the reporting party, the case may be referred

to a hearing before a panel of students and faculty or staff, or a hearing officer. The president of the university, through the chancellor, has ultimate authority for the administration of student discipline.

Student Responsibilities

Students are responsible for complying with the announcements and regulations printed in this catalog, in the *Class Schedule and Registration Guide*, on the SJA Web site and with all policies, rules and regulations of the university and this campus. Students will not be able to register or receive transcripts of record or diplomas until they have met all university obligations.

Discrimination/Harassment

If students believe that they have been discriminated against or harassed, they may contact the Office of Student Judicial Affairs at (530) 752-1128 or Matilda Aidam, Director, Mediation Services and Interim Title IX and Disability Compliance Officer, (530) 757-4480, for information and assistance. It is important to seek assistance as soon as possible, as time limits may apply to some grievance processes. Advice is also available from the Sexual Harassment Information Line at (530) 752-2255 and the campus Sexual Harassment Officer at (530) 752-9255. Graduate students may contact Graduate Studies at (530) 752-0650 and/or the Graduate Student Association at (530) 752-6108.

RESOLVING ACADEMIC PROBLEMS

Grade Changes

Grades may not be changed once they have been submitted to the Office of the University Registrar unless (1) a clerical error has been made (e.g., a homework score is missing) or (2) a procedural error has affected the student's grade (e.g., misapplication of grading procedures, arbitrary treatment or prohibited discrimination). Students who believe they received an incorrect grade due to a clerical or procedural error should ask their instructor to file a grade change form with the Office of the University Registrar. If the instructor does not agree, the student may request a change of grade by filing a grade change petition with the Office of the University Registrar. Requests must be made by the fifth week of the following quarter; see the *Class Schedule and Registration Guide* (CSRG).

The Academic Senate Committee on Grade Changes reviews requests for grade changes and has no authority to reevaluate student work, but can change the grade if it finds a documented clerical or procedural error. If the alleged procedural error involves arbitrary treatment or prohibited discrimination, the Grade Change Committee, may inform the student of his/her right to file a complaint under campus grievance procedures (see nondiscrimination policy). For more information, students may contact the Office of Student Judicial Affairs (530) 752-1128.

Other Academic Problems

If you need a requirement waived or any other type of variance, contact your faculty adviser or the appropriate dean's office for information on your college's procedures. If you cannot get satis-

faction through normal channels, contact the ASUCD Student Advocacy Grievance Center or the Committee on Student-Faculty Relationships; see [ASUCD Student Advocacy Grievance Center](#), below.

ASUCD Student Advocacy Grievance Center

349 Memorial Union
(530) 754-4131/6101/3339

The ASUCD Student Advocacy Grievance Center advocates students' academic and nonacademic concerns to the faculty and administration. Grievance counselors assist students one-on-one, directing them to appropriate channels through which to state their academic grievances (e.g., student-faculty relations, sexual harassment, grade change problems, pre-judicial treatment in the classroom and problems with academic procedure and policy) and nonacademic grievances (e.g., campus facilities, campus safety, ASUCD and any other nonacademic concerns). All information discussed between counselors and students is completely confidential. Students can get counseling, referrals and support to aid in the resolution of these matters.

Committee on Student-Faculty Relationships

Academic Senate Office
402 Mrak Hall
(530) 752-2231

If students with a grievance feel they cannot get satisfaction through normal procedures, they may contact the Committee on Student-Faculty Relationships for assistance. The committee is advisory and can make recommendations to the office having authority to resolve the problem. The chair and/or other designate may also meet informally with the students involved with the grievance.

TUTORING AND LEARNING RESOURCES

EOP Services

Learning Skills Center
2205 Dutton Hall
(530) 752-2013

The Learning Skills Center offers pre- and co-classes in mathematics and physics for EOP students. Pre-classes help prepare EOP students for the regular university class they usually take the following quarter. Co-classes provide supplementary instruction for EOP students enrolled in the regular class. The LSC offers pre-classes for Mathematics 16A, 21A and Physics 9A. The LSC also offers co-classes for the Mathematics 16 and 21 series and the Physics 9 series. All pre-classes carry three workload units and co-classes carry one workload unit. These units count toward minimum progress and financial aid eligibility, but do not count toward graduation.

Tutoring is a free service available to students. If you are having difficulty with your course work or just want to improve your grades, the Learning Skills Center offers tutoring in many course areas. Tutoring is provided in pre-arranged groups and one-to-one and on a drop-in basis. The tutoring program is staffed by students carefully selected for both their knowledge of course content and their sensitivity to the needs of students being tutored.

Learning Skills Center

2205 Dutton Hall
(530) 752-2013

At the Learning Skills Center you can receive help with general study skills, math and science concepts, writing essays and term papers, reading efficiency, English as a second language, time-management and test-taking skills and test anxiety reduction.

Learning specialists can help you individually, in small groups, or you may participate in workshops covering specific areas of study. A Learning Resource room is available that provides subject tapes, instructional materials, reference books and preparation exams for a variety of tests such as the GRE, MCAT and LSAT. Most materials may be checked out.

Undergraduate tutors offer group and individual sessions on a pre-arranged and drop-in basis. Come in and ask about our services, which are free to all UC Davis students.

Special Transitional Enrichment Program

Learning Skills Center
2205 Dutton Hall
(530) 752-2013

Freshman EOP students are invited to participate in the Special Transitional Enrichment Program (STEP). The program begins in summer and continues through the first two academic years, offering preparatory course work, developing academic skills and providing advising. It helps students adjust academically and socially to the campus by strengthening their learning skills and study habits, and by providing an extensive orientation to campus life.

Student Housing Computer Centers

Student Housing
(530) 754-6022

Computer Centers are located in the Segundo, Tercero and Cuarto residence hall areas. They provide residents with a variety of academic resources in close proximity to their living areas. Technical resources include PCs with direct Internet connections and contemporary software titles, printers, scanners, CD-ROM drives, and headsets which students can use to listen to online lessons for their foreign language courses. Other resources include dictionaries, thesauri, writing reference guides, digital encyclopedias and areas for group study. In addition to these resources the helpful site staff offer free tutoring on all computer software used in the centers.

INTERNSHIPS AND CAREER SERVICES

Internship Programs

The Internship and Career Center
2nd and 3rd floors, South Hall; Buehler Alumni and Visitors Center
(530) 752-2855; <http://icc.ucdavis.edu>

You can take advantage of one of the hundreds of organized internships through the Internship and Career Center or initiate your own.

An internship may be full time or part time, credit or non-credit, voluntary or involving a stipend, depending on your needs and interests and the availability of openings. Internship experiences must emphasize learning rather than routine activities, must include field supervision by a qualified professional and, where appropriate, the faculty member responsible for giving credit. Academic credit is awarded only for experiences planned and approved in advance by the sponsoring faculty member.

The Internship and Career Center (ICC)

2nd and 3rd floors, South Hall; Buehler Alumni and Visitors Center
(530) 752-2855; <http://icc.ucdavis.edu>

If you are an undergraduate, graduate or alumnus, ICC can help you identify your abilities and interests and relate them to jobs; gain access to practical experience to increase your competitiveness in the job market; and find out how and where to look for the jobs you want. If you are considering dropping out of the university for a term or longer, an adviser can also give you information about internships and employment opportunities.

The Career and Graduate Study Resource Room (1st floor, South Hall) contains materials that can help you learn how your major field of study can be translated into job opportunities and data concerning types of employment graduates have obtained. Useful to job-seekers—and available free of charge—is ICC's *Career Resource Manual*, which provides guidelines for preparing a resume, tips on being interviewed and information on employment in government, business and education.

The ICC's Career Recruiting Programs, located in the Buehler Alumni and Visitors Center, maintains job vacancy listings, arranges employment interviews and schedules on-campus recruiting by employers.

Graduate Student and Postdoctoral Career Services

The Internship and Career Center
3rd floor, South Hall
(530) 752-7841

Students enrolled in the teaching credential program or pursuing a master's or doctoral degree in order to teach should visit the Graduate Student and Postdoctoral Career Services offices in South Hall.

Services include teaching job vacancy listings, information on establishing placement files (professional dossiers) through Interfolio, and special workshops on writing teaching resumes, curriculum vitae and preparing for interviews. Individual advising is available by appointment.

Advisers maintain contact with school district personnel and provide resources to students and graduates on career opportunities. The office sponsors the Graduate Career Options Program for advanced degree candidates originally planning a teaching career and now considering other career options, and hosts the Pathways Symposium, an annual day-long career services event for graduate students and postdoctoral scholars.

Human Corps Program

The Internship and Career Center
2nd floor, South Hall
(530) 752-3813

Human Corps is the student community services program at UC Davis. Public service work can be a rewarding and satisfying experience that may also improve your qualifications for the job market. Community service may or may not be compensated through wages, academic credit or transcript notation and can vary from a one-day activity to a long-term commitment. The Human Corps is a referral center for students who want to perform community service and as a resource for agencies and campus units with service opportunities. The office has a database and directories with information about nonprofit agencies in California, community service opportunities throughout the world and employment in the non-profit or public sectors after graduation. This office also coordinates the AmeriCorps Bonner Leaders Program at UC Davis.

ACADEMIC RESOURCES

Education Abroad Center

207 Third Street, Suite 120
(530) 297-4633; Fax (530) 297-4695
<http://eac.ucdavis.edu>

The opportunity to study abroad is one of the richest educational experiences a student can have. When students return from study abroad in places like Italy or Hong Kong, they describe their time abroad as an experience that changed their lives. Students study abroad to see the world, to study their academic interests in a global context, to learn a language, to prepare for a job in the global economy and to add distinction to an application for graduate or professional school.

The Education Abroad Center (EAC) can help students decide which program is best for them, whether to study abroad for a summer, quarter, semester or a full year and when to go abroad (freshman through senior years). The EAC Coordinators also participate in freshman seminars, offer financial aid workshops and can advise on programs that have internship opportunities. The EAC also administers the Global and International Studies (GIS) minor, which is sponsored by the Humanities Program in the College of Letters and Science.

The EAC is home to the University of California Education Abroad Program (EAP), to UC Davis Quarter Abroad and to UC Davis Summer Abroad. The EAC coordinates the Non-UC Study Abroad (NUCSA) leave program for students who are interested in participating on non-UC study abroad programs for transfer credit. Finally, the EAC advises and provides student services for international EAP Reciprocal Exchange students.

Freshman Seminar Program

17 Wellman
(530) 752-3249; <http://trc.ucdavis.edu/trc>

The UC Davis Freshman Seminar Program gives first-year students the opportunity to study with faculty members in small groups, meeting in settings more informal than the ordinary classroom.

The seminars focus on a current intellectual interest of the faculty member. All freshman seminars emphasize student participation, providing intense intellectual exchange among students and between student and teacher.

Mathematics and Science Teaching Program (MAST)

1023 Sciences Laboratory Building
(530) 754-9621; mast@ucdavis.edu, <http://mast.ucdavis.edu>

The UC Davis Mathematics and Science Teaching Program (MAST) program helps students explore mathematics and science teaching careers while working on their math, science, or engineering degree. Part of the statewide University of California Science and Mathematics Initiative, MAST offers seminars on education, internships in K-12 classrooms, and academic advising to help students choose coursework compatible with multiple goals, including preparing for a teaching credential program.

Student Farm

(530) 752-7645; <http://studentfarm.ucdavis.edu>

The Student Farm offers students a wide range of educational and research opportunities in sustainable agriculture through numerous internship offerings, formal courses (e.g., in organic crop production, sustainable agriculture and environmental education) and research efforts. Opportunities include several staff-supervised hands-on projects such as organic vegetable production and marketing, on-farm composting, tractor operations and environmental education tours for school children. In addition, students may conduct field and greenhouse experiments in various aspects of sustainable agriculture or other individual projects. The Student Farm is a part of the Agricultural Sustainability Institute and is located on the west edge of the campus core, near the Rec Pool. The Student Farm is open to all students, regardless of major or background.

STUDENT RESOURCE AND INFORMATION CENTERS

Campus Violence Prevention Program

Police / TAPS Building
200 Dairy Road Bikeway
(530) 752-3299; jmbeeman@ucdavis.edu

The goals of the UC Davis Campus Violence Prevention Program (CVPP) are to reduce the incidence of sexual assault, intimate partner violence, stalking and bias related incidents in the campus community and at the UC Davis Medical Center by increasing the knowledge and awareness of students, staff and faculty about such offenses; to provide crisis intervention, advocacy, support, counseling and referrals to victims of such offenses, their families and friends; to service as a resource for information regarding sexual assault, intimate partner violence, stalking and bias related crime; and to collaborate with other campus units and community agencies to provide a safer campus community and a concerted integrated efforts.

The Program's **primary mission** is to eliminate all forms of violence and in the interim, to ensure that comprehensive and appropriate support services are available for survivors. The Violence Prevention Program provides **confidential and supportive responses to victims** and offers one on one advocacy with initial medical evaluation, legal and police procedures, and academic and housing issues. Confidential crisis intervention, problem-solving and advocacy is also available to recent survivors and to those working to recover from past incidents, as well as short-term intervention and support being available for friends, family, house-mates and co-workers. With the overall purpose of providing for a comprehensive model program of support, education, training and outreach.

Center for Leadership Learning

168 LaRue Road (at The College at LaRue apartment complex)
(530) 752-6908; <http://cll.ucdavis.edu/>

The Center for Leadership Learning (CLL) offers a variety of leadership programs for undergraduate students. The CLL hosts the following programs and services: Student Leadership Development Series (SLDS), Coaching for Leadership Success, academic advising for the Contemporary Leadership Minor, and the annual Leadership Conference. Each program aims to develop and cultivate a new generation of leaders who are civically and socially engaged, who demonstrate effective cultural and interpersonal communication skills, and who are prepared to successfully contribute to their professional field of choice. Leadership programs offered through the CLL are designed for any undergraduate student, despite their level of experience with leadership. By strengthening their leadership skills, students can increase their self-confidence, learn skills applicable to the world of work and enhance their resumes.

Cross-Cultural Center

Steven Baissa, Director
Corner of East Quad and Shields Avenue
(530) 752-4287; Fax (530) 752-5067;
ccc@ucdavis.edu; <http://ccc.ucdavis.edu>

The mission of the Cross-Cultural Center (CCC) is to foster a multi-cultural community through education and advocacy regarding systematic group oppressions, ethnic and cultural diversity, and establishing an environment of cross-cultural learning and exchange for the entire campus. Furthermore, the CCC strives to create a safe space for students of color, LGBTIQ students, and students who identify with intersections of multiple identities on campus. To this end, the CCC advocates for a campus environment free of racism, classism, sexism, heterosexism, ableism, body image oppression, religious/spiritual oppression and any other forms of oppression.

Lesbian, Gay, Bisexual and Transgender Resource Center

Sheri Atkinson, Director
University House Annex
(530) 752-2452; <http://lgbtcenter.ucdavis.edu>

The LGBT Resource Center provides a comprehensive range of education, information and advocacy services and works to create and maintain an open, safe and inclusive environment for lesbian, gay, bisexual and transgender students, staff, faculty, their family

and friends and the entire campus community. The LGBT Resource Center offers a library of over 1,100 books, most of which can be borrowed for two weeks for personal use. The Center can also serve as a meeting space for local organizations or support groups. Our focus is respect, pride and unity with regard to all individuals. The LGBT Resource Center is open Monday–Friday, 9 a.m.–5 p.m.

Services for International Students and Scholars (SISS)

Services for International
Students and Scholars
(530) 752-0864; siss@ucdavis.edu

Services for International Students and Scholars assists international students, faculty and researchers in gaining and maintaining an appropriate immigration status while at UC Davis. SISS provides orientation and other information and assistance as part of its mission to build a campus community that is fully inclusive of international students and scholars.

All new and transfer international students must attend a special orientation program held just before each quarter begins. The orientation helps new students with immigration regulations and finding campus services and community resources, and is a vital addition to campus and departmental orientation programs. Orientation for new J-1 international scholars is held each week. Students and scholars should report to SISS as soon as possible after arriving in Davis.

Estimated Costs for 2008-2009

International students are responsible for all of their expenses while studying at UC Davis. The expenses include nonresident tuition, educational fees, room and board and a modest amount for personal expenses. For the 2008-2009 calendar year (12 months), we estimate the cost will be \$44,200. Because the exact cost for tuition and fees is not determined until just before the beginning of the academic year, \$44,200 is only a preliminary figure. This minimum allowance may be increased without advance notice.

Women's Resources and Research Center (WRRC)

North Hall, First Floor
(530) 752-3372; <http://wrrc.ucdavis.edu>

The Women's Resources and Research Center (WRRC) educates the campus community about women's issues and concerns, promotes an understanding of the role and impact of gender in our lives and in our society, helps women of diverse backgrounds achieve their intellectual, professional, and personal goals, and advocates for women's full inclusion, equality and advancement. The WRRC meets the needs of students, staff and faculty.

The WRRC's caring, knowledgeable staff can answer questions, locate resources and help you with a wide range of personal, academic or work-related concerns. The WRRC offers events, skill-building workshops and classes; a library focused on women and gender; advising, mentoring, advocacy and referral by WRRC staff; and informal, comfortable spaces to meet, study and socialize. Student internships and volunteer opportunities are available at the WRRC.