



Filing Procedures

Complete this form and pay the \$60.00 fee at the Cashier's office.

Return this form, with Cashier's validation, to the Office of the University Registrar, 12 Mrak Hall; a faxed form will not be accepted.

Please refer to the Readmission Deadlines below. Applications, with Cashier's validation, must be received in the Office of the University Registrar, 12 Mrak Hall, by the deadline dates; **postmarks are not accepted.**

If you are mailing this form, enclose a check for \$60.00, payable to UC Regents, and mail to:

Cashier's Office
University of California, Davis
PO Box 989062
West Sacramento, CA 95798-9062

Readmission Information

You can apply for readmission to UC Davis through the Office of the University Registrar if you:

- Missed one or more quarters due to not registering for a quarter
- Filed a Cancellation/Withdrawal form
- Were dropped for non-payment
- Were dismissed

Students applying for first admission to the university, admission to summer sessions, 2nd Baccalaureate or returning from PELP are not eligible for readmission. There is a non-refundable application fee of \$60.00.

Readmission Deadlines

All deadlines are strictly enforced; postmarks are not accepted.

Fall last business day of July
 Winter last business day of October
 Spring last business day of January

Eligibility

Your readmission application will be reviewed by your college Dean's Office advisor. If you are accepted for readmission, you will be admitted to the same college and major as in your last quarter of attendance.

Processing Time

You can expect e-mail verification of receipt of your application in the Office of the University Registrar within two-three days of submission. Completed Readmission applications are forwarded to your Dean's Office for admission decisions. Once your Dean's Office has made a decision you will receive your decision via email directly from the Dean's Office. Response times vary depending on when the application is received and whether you have submitted any required transfer transcripts.

Contact

The Office of the Registrar will respond to your application via e-mail; the official form of notification for UC Davis. Please provide a current e-mail address. If you provide your UC Davis e-mail, remember IT Services may close your e-mail account before there is a response to your application. Therefore, it is important that you provide an alternate e-mail address.

Transfer Credit

If you attended another educational institution during your absence, you must send official transcripts to the following locations:

- 1) Your college Dean's Office AND
- 2) Undergraduate Admissions
One Shields Avenue
Davis, CA 95616

The Admissions Office will review these transcripts five to eight weeks after the quarter you return.

Statement of Legal Residence

If your application for readmission is approved, you must submit a Statement of Legal Residence (SLR); see <http://registrar.ucdavis.edu/PDFFiles/D059StatementofLegalResidence.pdf>.

Upon approval, return the SLR form, with all attachments, to the Office of the University Registrar in 12 Mrak Hall.

- Attach a signed statement regarding any absences of more than six weeks from California since your last attendance at UC Davis.
- If you claim to be a resident of California and are/were attending a public school outside of California during your absence, you must have the school verify your residence status for tuition purposes and your permanent address on their records by sending a letter to:
Residence Deputy
Office of the University Registrar
12 Mrak Hall
One Shields Avenue
Davis, CA 95616-8692
- Students who are not citizens of the United States must demonstrate a valid legal status by attaching proof of status; copies of Permanent Residence Cards or Visa only.

Name Change

If your name changed since your last quarter of attendance at UC Davis, you must file a name change form after you are registered.

Change of Major

If you wish to change your major after you return, you must meet with your college adviser after you are registered.



This form will not be accepted without validation of the \$60.00 fee payment.

Quarter of Readmission

- Fall
 - Winter
 - Spring
- Year _____

Personal Information

Student ID Number _____ Birth Date _____

Name _____ UC Davis E-mail Address _____

Former Name (if applicable) _____ Alternate E-mail Address _____

Local Address _____

City/State/Zip _____ Phone _____

Permanent Address _____

City/State/Zip _____ Phone _____

Have you received a degree from any four year college? _____

List all educational institutions you have attended **since you last enrolled at the UC Davis campus**. If you did not attend any other institutions, write none.

Institution	Location	Dates of Attendance
_____	_____	_____
_____	_____	_____
_____	_____	_____

I certify that I am the above named person and the information I have provided is accurate.

Student signature _____ Date _____

Office Use Only		
Fee paid <input type="checkbox"/>	Address Updated <input type="checkbox"/>	GPA/total UC _____
Citizenship code _____		Bal pts/total UC _____
Holds _____		First Term Attended _____
Academic standing _____		Last term attended _____
Minimum progress _____		FG/DA status _____
Subject A satisfied _____		College _____ Notified _____
Compl hours/total _____		Major _____

Application for Undergraduate Readmission